

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the REFERRALS (ASSESSMENT) SUB COMMITTEE held in Training Room 2, One Leisure (St Ivo Leisure Centre) on Wednesday, 28 July 2010.

PRESENT: Mr M Lynch – Chairman.

Councillor A Hansard and Mr J B Alexander.

### 1. MINUTES

The Minutes of the meeting of the Sub-Committee held on 24th June 2010 were approved as a correct record and signed by the Chairman.

### 2. MEMBERS' INTERESTS

No interests were declared.

### 3. GUIDANCE TO ASSIST ASSESSMENT OF CASE

The guidance produced by Standards for England and collated by the Monitoring Officer to assist the Sub-Committee in their assessment of the case submitted was received and noted.

### 4. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information under paragraph 7 (c) relating to the deliberations of the Sub-Committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000.

### 5. PRE-ASSESSMENT REPORT AND ENQUIRIES - CASE NO. 33

The Sub-Committee considered the following documents collated by the Monitoring Officer (copies of which are appended in the Minute Book) to assist their deliberations in respect of a complaint received against a Councillor serving on Bluntisham Parish Council:-

- ◆ original complaint form including letters dated 22nd and 25th March 2010 from the Parish Clerk to Bluntisham Parish Council to the complainant;
- ◆ letters to the Monitoring Officer from the complainant dated 14th and 17th July 2010; and
- ◆ declaration of interest form - Councillor N Mair.

### 6. INITIAL ASSESSMENT - CASE NO. 33

Having considered the allegation made in the case of Councillor N Mair of Bluntisham Parish Council seeking the advice of the

Monitoring Officer as necessary, it was

RESOLVED

that no further action be taken in respect of the allegation against Councillor N Mair for the reasons set out in the "Decision Notice - No Further Action" appended to these Minutes as no potential breach of the Code of Conduct was disclosed by the complaint.

Chairman